



Genealogical Research Request Form

The Chester County History Center is now offering a research service for the convenience of patrons who are unable to visit our facility. This should be considered a preliminary search or supplement to your own research. It is the responsibility of the client to analyze and evaluate all documents and reports provided by this service. Please note, if you are not seeking research services and only wish to obtain copies of specific documents, please email library@mycchc.org for a price quote and instructions.

Genealogical Research Service (\$35 with CCHC membership, \$40 for non-members)

- Provides the researcher with basic information and resources pertaining to one specific individual, as well as recommendations and copies of relevant records found. Note that we will not attempt to construct a line of descent. This search references resources available in the CCHC collections pertaining to one individual.
- You may request a search for more than one person, but there will be a minimum charge of \$20 per person in addition to the \$40 Genealogical Research Service Fee (\$15 per additional individual for CCHC members).
- If the total number of requested pages exceeds 20, an additional charge of \$.50 per page will apply in addition to the Genealogical Research Service fees. Please allow up to six weeks for the return of results, depending on the size of the request.

Please fill out this form and submit to:

library@mycchc.org

Or

Chester County History Center
225 North High Street
West Chester, PA 19380

Client Name: _____

Phone Number: _____ Email: _____

Address: _____ Apt.: _____

City: _____ State: _____ Zip: _____

Payment Information: Total \$ _____

Check, Payable to CCHC Visa Mastercard Please send me a PayPal link

For Visa and Mastercard payments marked above:

Account # _____ Exp. Date _____ CVV# _____

Name as it appears on card: _____

Signature _____ Date _____

Subject of Search

(Please be as specific as possible)

Specific question/s to be answered: _____

Township: _____

Approximate time period: _____

Known Family Members: _____

Additional Information: Please tell us what you already know and what you have already gathered regarding this inquiry. (Attach additional pages if necessary: Providing more information greatly increases the chances of a successful search and prevents us from repeating what you have already done.)

